

Canadian Martyrs' Catholic School Council Minutes

Tuesday, June 16, 2015

In attendance: Claire Beauvais, Lina Cannella, Lerida Drosi, Amy Gillgrass, Erin Horrill, Val Iantomasi, Mr. Messina, Dolly Palin, Kate Prangley, Jennifer Rutkowski, Deb Tallevi, Maddalena Traina

Regrets: Sarah Dennison, Cristina Tofano

1. **Opening Prayer:** Erin Horrill

2. **Welcome and Introductions:** All

3. **Principal's Report:** Mr. Peter Messina

Student Enrolment/Staffing:

- Share Early Class Projections for 2015-2016 – Up-date
- On-going JK/SK In-takes
- Staff Leaving & Joining Canadian Martyrs:
 - Miss Grimaldi, Mr. Porco, Mrs. Bonini, Mrs. Dagenais, Mrs. O'Brien leaving at end of school year
 - Group agreed to \$25 gift certificate for those leaving
 - Mrs. Chesla is retiring at end of school year
 - Group agreed to gift card along with special item for garden – Val to look into purchase of special perennial
 - Kelly Burne to be the teacher libraria
 - Mrs. Lamparski new grade 8 & intern
 - 4 EAs for next year

Liturgical Celebrations:

- Graduation Mass – June 17
- Year End Mass – June 25
- Good Bye gift to Father Joe from Canadian Martyrs staff, students & parents

Special Days/Events:

1. Professional Activity Day, No School - June 19
2. Primary Year End Trip, Dundas Driving Park – June 22
3. Junior Year End Trip, Adventure Village – June 22
4. Report Cards Sent Home – June 23
5. "Horray for FDK Night" – June 23 – Val & Dolly agreed to represent parent council
6. Play Day (a.m.) – June 24 – parent council to provide lunch
7. Student Monthly Awards/Honor Roll Assembly (p.m.) – June 24
8. Last Day of School, Early Dismissal - 26
9. First Day of School, September 8
10. Meet the teacher Harvey's BBQ: September 16 5 – 7 pm, council elections to follow BBQ

School Improvement Plan 2014-2015

- Superintendent Moderation Visit with School SIPSA Committee (Feedback) from Monday, June 1st

Programs/Resources

- CCAS – *Adoption Services & Become a Foster Parent*

Budget/Fundraising

- Secretary Report
- **Charity Donation 10% fundraising money required for both school and parent council**
 - Mr. Messina presented proposal to support Camp Brebeuf
 - Cost of \$280 to sent a child to camp; requesting funding for 2 students
 - Group agreed to support funding to support 2 students

Steps for Improvement

- **Bike rack for students arrived, to be installed**

- Stenciling in-services completed for staff & students
- Dr. Prangley leading drive for playground equipment
- School Communication:
 - ✓ Website (banner/buzz board/ weekly e-mail)
 - ✓ Electronic Board
 - ✓ Monthly Calendar
- School Cash On-line Up-date
- Monthly Divisional Team Meetings
- Monthly Staff Meetings
- Monthly Catholic School Council Meetings
- **End of the Year Newsletter**
- **Offence Declaration Form due in office for all volunteers**

4. **Treasurer's Report** – Report from Mrs. MacIsaac, presented by Lina Cannella:
September 2014 – June 16 2015

Opening Balance as of September 2014		\$1,653.86	
Income		Expenses	
State Farm	\$500.00	Purchase of Kernels Popcorn	\$126.53
PRO Grant	\$1,000.00	Purchase of Kernels Popcorn	\$113.00
Mom-to-Mom Sale	\$88.75	Purchase of Kernels Popcorn	\$113.00
Sale of Popcorn	\$147.50	MacMillan Fundraiser	\$1,280.75
Sale of Popcorn	\$87.50	Snow Blower for School	\$415.84
MacMillan Fundraiser	\$2,169.00	Turkey Luncheon (Dec)	\$175.05
Turkey Lunch	\$699.30	Turkey Luncheon (Dec)	\$272.35
State Farm (Dec)	\$500.00	Christmas Store	\$243.96
Christmas Store (Dec)	\$2,143.15	Christmas Store	\$174.19
Popcorn sales (Nov)	\$125.80	Christmas Store –purchased Jan	\$178.55
Popcorn sales (Dec)	\$109.50	Popcorn purchase (Jan)	\$113.00
Toyota Grant Balance	\$1,062.94	Robotics (to be given to school)	\$354.88
Samko Fundraiser	\$89.51	Popcorn purchase (Feb)	\$226.00
Popcorn Sales	\$161.00	Christmas Store purchase Feb	\$408.26
Valentine Cake Raffle	\$353.45	St. Mary's Grad Award	\$50.00
Popcorn Sales	\$282.45	Kernel's Popcorn	\$226.00
Easter Basket Raffle	\$69.00	Pasta Dinner supplies	\$74.44
Popcorn Sales (April)	\$282.45	Roma Bakery (Pasta Supper)	\$536.75
Easter Basket Raffle	\$69.00	Tree Purchased from Home Depo	\$39.47
Popcorn Sales (May)	\$142.00	St. Mary's H.S. Grad Award	\$50.00
Pasta Dinner Ticket Sold	\$1000.00	CM Grad Awards	\$100.00
Popcorn Sales (June)	\$76.50	Purchase of Freezies(Play Day)	\$41.87
Fortino's Nascar Fundraiser	\$1042.70	Primary Year End Trip (Park Permit)	\$111.53
		Intmed Trip to Ottawa (\$5/student)	\$170.00
		PRO Event (Cooking Class)	\$1000.00
		Outside Classroom Garden (Toyota Grant)	\$940.00
		Purchase of Bike Rack	\$734.50
		Grad Memory Yearbooks	\$229.19
TOTAL INCOME	\$13,503.81	TOTAL EXPENSES	\$8,449.67

Ending Balance as of June 16, 2015: \$5,054.14

Upcoming Expenses:

Year End Trips: Junior & Primary Divisions
 Play Day expenses for lunch;
 Good Bye Gifts for staff departing

	Income	Expenses
Toyota Grant	\$2,000.00	\$1,191.42
Mrs. Cipolla Donation	\$1,000.00	\$140.00
		\$304.28
		301.36
Tree from Home Depot		\$39.47
Dirt Depo & Harper's		\$940.56
Total	\$3,000.00	\$2,917.09
Balance Remaining	\$82.91	

- **Co-Chair's Report** – Lina Cannella
 - Play Day confirmed for June 24
 - Menu of hotdogs, water and freezies
 - Letter to be sent home with Lina as contact in case parents have questions/concerns re menu or request vegetarian option
 - Amy & Lerida shopping for event
 - Mrs. Traina to request assist from HAT (Healthy Action Team) to provide fruit infused water
 - Request that volunteers bring coolers
 - Staff appreciation lunch June 18. Reminder notes sent home (except council members)
 - Suggestion for next year's council to arrange division of workload with subcommittee taking lead for each council sponsored event. Suggest sign up list for each event. Council will need to examine school events, consider the diversity of our community, keep events simple.
 - Additional suggestion for next year's meet the teacher BBQ to have a survey available with a draw for a gift card for those who participate
5. **Closing Prayer** – Erin Horrill

See you next year!